

**BBMS PTA Executive Board Meeting
10 September 2008**

1. **Present:** Nga Clark, Donna Sudbrook, Jillian Storms, Christy Mauser, Michelle Barkley, Amy Schroeder, Carolyn Jameson, Nan Brown, Carolyn Jameson, Jeanette Haupt, Laura Zulick, Lauri Via, Shellie B. Williams, Gail Miller-Meyers, Kathy T. Green, Angie Kozlowksi, Trudy van den Deijssel
2. **Approval of Minutes:** will be done next meeting, minutes were not available yet
3. **Principal's report:** Kickoff fundraiser today September 10, 2008. (Great American Opportunities and Kathryn Beich) As of last Monday every month's dates are on yearly calendar on the website. School / PTA Monthly Newsletter comes out on the school website first Friday of every month: Eschoolnewsletter submissions used to go to Billie Roogow. New procedure ... PTA eschoolnewsletter submissions and Monthly newsletter submissions go to Donna. Form to parents if they want a hardcopy of the Newsletter, which is on the website, or not. Donna wants to hand out this form to students before back-to-school night September 25th. Parents not signed up for TeacherEase do need a hard copy of the newsletter. Finished interviews new secretary: Zeena Cook as of September 17th. Surgery for Paula Gugliotta, she will be gone for 6 weeks, will be replaced by Kathy Dydynski. Returning from maternity leave: Meg Roberts Sept. 22, Jessica Petrlik: Oct. 6. Newsletter articles due Sept 26th. Back to school night Sept. 25th. Everyone same night this year. After school program: Will be Tuesday and Thursdays from 3pm-4.30pm will start in Oct.. Academic and sports after school programs will be available for students too. Will be on Wednesdays. Specifications will follow. PTA can inform principal if they want to add dates on calendar. Reflections can also be mentioned. Student socials don't need to be mentioned, will be in newsletters.
4. **Assistant Principal' Report:** P.A.L.S. (Parents At Lunch Shifts) is helpful, thank you parents!
5. **Teacher's Report:** 7th Grade will go on field trip to Washington museum. Recruit parents for helping 6, 7 and 8 grade. Middle School Coordinator wanted! Donna will talk to volunteer coordinator about this.
6. **President's Report:** - Dates for 1st quarter: Movie night October 24th check with Sandy Bennecourt and talk to Barb Mongello or PE teachers about Turkey Trot, also if PTA has to do something. Membership update: no update about it yet. Xfiles forms went out. A lot of people signed up already. Teacher contest, teachers who sign up for membership will be

entered in a drawing ... winner receives gift card to Mamma Lucia's. Back to school night planning: Set up PTA tables, sell spirit wear by PTA. Fundraising: Jillian Storms tries to think of plans and ideas for grants. Work together with Mark Ensor or Michelle Barkley. Outdoor Ed: coordinate also with Mark Ensor and Michelle Barkley. Fundraising: direct fundraising popular at Back to school night also. Teacher gets 50% off fundraising program ((Kathryn Beich/Great American)PTA announcements can be done every morning Donna/Jennie will send it, email Janine Sharbaugh or Adam Yeargin.

7. Vice President's Report:

- all info for eschoolnewsletter to Donna
- Form to parents to inform them about TeacherEase.
- Form for Back to School Night
- Community Yard Sale (at Ilchester Sat, Oct 18, 2008): more information will follow through Donna

8. Treasurer's Report: Changes can still be made, but Kathy thinks they are ready to approve it. Summary will be handed out on Back to School Night. Parent's help would be great Breakfast for Champions.

9. Committee reports: Find out from the team about restaurant fundraising. Check if other school don't plan to do it at the same night (Donna will check). Amy will get a date (Oct, week of the 13th or 27th) and inform Donna and she will check with team. Hospitality: end of this month treat for teacher and staff (treat) from students. Can be dropped off in front office or media centre. Directory: Still 200 forms from people who didn't do it via internet. Wait after back to school to finalize. Let Donna know if help needed to key in details. Sheet with PTA newsletter to do it online. Volunteer list has to be updated. Reflections: meeting on the 24th. Will report back on next meeting. Oct 7th first SIT meeting. Volunteers: Binder or sheets with volunteer tasks must be available on Back to School night. One sheet with particular task, phoneno., details and time spend on it. Donna will send email and Amy will prepare it. Also Big posterboard where people can sign up or split up tasks.

CAC (Donna): Maryland PTA training free, if you are interested.

Meeting minutes submitted by Trudy van den Deijssel.